

MOUNT POCONO BOROUGH
303 POCON BOULEVARD
MOUNT POCONO, PA 18344
TEL # (570) 839-8436/ FAX# (570) 839-0981

APPLICATION AND PERMIT FEE SCHEDULE
(Effective March 1, 2010)

<u>Description</u>	<u>Fee</u>
PERMITS ISSUED BY THE ZONING OFFICER:	
Failure to obtain permit(s) or annual off-site sign permit renewal fees prior to starting work:	\$300.00 or 10% of fee, whichever is greater
Certificate of Nonconformance	\$160.00
Change of Use	\$160.00
Commercial Construction	\$1.35 per sq. ft.
Demolition*	\$315.00 Commercial \$105.00 Residential
Driveway/Excavation:	
Residential -	
New	\$150.00.
Repave	\$75.00.
Commercial/Industrial -	
Up to 1 acre	\$1,050.00
Over 1 acre to 5 acres	\$1,600.00
Over 5 acres	\$3,200.00
Repave	½ of Regular Fee
Repair patching	\$.0.025 per sq. ft.
Excavation/Mining	\$500.00 per 12 months
Industrial Construction	\$1.85 per sq. ft.
Occupancy	\$160.00
Residential:	
Construction	\$.70 per sq. ft.
Pool:	
In-ground	\$.70 per sq. ft.
Above-ground	\$105.00
Re-roof	\$15.00
Interior Renovations	\$15.00
Interior Renovations or Equipment Replacement	\$15.00

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Description	Fee
Deck (any additions)	\$.70 per sq. ft.
Fence	\$.50 per linear ft.
Shed (up to 180 sq. ft. maximum)	\$105.00
Sign (Permanent or Temporary):	
Bond required for a temporary sign	\$50.00
Off-site	\$20.00 per sq. ft.
On-site	\$4.25 per sq. ft.
Sign Registration:	
Home Occupation	\$10.00 per year
Church or Non-Profit Organization	n/c
Residential on Premises	\$10.00 per year
Pylon or Monument	\$100.00 per year
Gas Station Price Sign	\$50.00 per year
Roof Sign	\$50.00 per year
Wall Signs	\$50.00 per year
Billboards/ Off Premises Sign	\$1.00 per sq. ft. / side per year
Temporary Structures:	
Tents	\$200.00 per event
Mobile Offices	\$200.00
Storage Trailers/ Containers	\$.45 per sq. ft. per month
Vending	\$500.00 per 30 day period
PERMITS ISSUED BY OTHER OFFICIALS:	
Alarm Permit	\$30.00
Yard Sale (up to a maximum of 2 per year/ per residence)	\$10.00 for a 2- day sale
Liquor License Transfer	\$1,000.00
APPLICATIONS TO ZONING HEARING BOARD:	
Commercial/Industrial	\$2,000.00
Continuance of Hearing/Additional Hearing	\$850.00
Residential/ Single Hearing	\$500.00
Continuance of Hearing/Additional Hearing	\$250.00
Tenant Registration – Inspection of Premises	\$75.00 per inspection

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<u>Description</u>	<u>Fee</u>
APPLICATIONS TO PLANNING COMMISSION:	
Conditional Use/ PRD Public Hearings And: \$150.00 Per lot/Unit (Plus Costs of Advertising, Posting and ½ of Stenographic Costs)	\$1,750.00
Commercial Conditional Use/Public Hearing*** And: Recreation Facility Fee (of impervious area) And: \$1,000.00 per anticipated peak hour trip.	\$5,500.00 \$.50 per sq. ft.
Conditional Use Review***	\$1,000.00
Informal Review (Sketch Plan)***	\$400.00
Land Development Review***	\$1,750.00
Petition to Vacate a Borough Street (Plus ½ of Stenographic Costs)	\$300.00
Planned Residential Development*** And: Per lot/unit*** And: Recreation Facility Fee (per dwelling)	\$600.00 \$150.00 \$1,000.00
Stormwater Management Review***	\$550.00
Subdivision*** And: Per lot/unit***	\$550.00 \$150.00
Zoning Map/Ordinance Change Request (Plus Costs of Advertising, Engineer, Posting and 15% Administration Fee)	\$550.00
NOTE: All engineering and professional reviews must be paid for by the Applicant as a deposit with fees to be deducted as incurred:	
Residential	\$2,500.00 Deposit**
Commercial/Industrial/ Planned Residential Development	\$10,000.00 Deposit**

* Where a fuel tank has been removed, all soil must be certified "Contaminate Free."

** Deposit is for the purpose of securing payment of engineering fees incurred by the Borough. The Borough Secretary/ Treasurer will deduct Engineer Fees as incurred from the Deposit: When the Deposit is depleted by 80% it must be reimbursed to 100% of the original amount as required by the Borough Secretary/ Treasurer and/ or the Zoning Officer. When the project is completed, any remaining balance will be returned to the applicant.

***Plus Cost of Consultants and 15% Administration Fees

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<u>Description</u>	<u>Fee</u>
On-Lot Septic Fees:	
Deposit for on-lot septic reviews as listed below**	\$1,000.00
1. Site visit and/or re-inspection	\$ 200.00 Each
2. Soil Probe witness (two soil probes)	\$ 200.00 Each
3. Witness each additional probe during same visit	\$ 50.00 Each
4. Percolation Test (6 holes) witness	\$ 260.00 Each
5. Permit application and inspection fee (4 inspections)	\$ 900.00 Each
6. Review fee for septic system design for individual on-lot system (each review)	\$ 275.00 Per review
7. Review fee for septic system design for individual alternate on-lot system (each review)	\$ 450.00 Per review
8. Sewage Planning Module review	Consultant time & material, plus 15%
9. Verification of prior testing	\$ 200.00 Each
10. Tank replacement permit fee	\$ 200.00 Each
11. Repair permit application	\$ 200.00 Each
Road Cut Supervision Fee:	
Supervision of Road Cut Restoration By Borough Personnel	\$75.00 per hour
Supervision of Road Cut Restoration By Borough Engineer	Billable Rate from Engineer + 15% Handling
Miscellaneous:	
Administration Lien Fee	\$70.00 plus costs
Regular Xerox Copies:	
8 ½" x 11"	\$.25 per sheet
8 ½" x 14"	\$.35 per sheet
11" x 17"	\$.50 per sheet

Notary Public Fee Schedule - Last Revised May 28, 2005

Executing affidavits (no matter how many signatures)	\$5.00	Executing acknowledgments	\$5.00
In Executing acknowledgments Each Additional Name	\$2.00	Executing certificates (per certified copy)	\$5.00
Executing verifications	\$5.00	Administering Oaths (per individual taking an oath)	\$5.00
Taking depositions, per page	\$3.00	Executing protests, per page	\$3.00